

RESOLUTION NO. 19-\_\_\_\_\_

**Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Three (3) Year Maintenance Contract In The Amount Of \$270,139 With Matrix HG Inc. For HVAC Maintenance At Various City Owned Buildings For Fiscal Years 2019/20, 2020/21, And 2021/22 And Authorizing The City Manager To Execute Up To Two (2) Additional One Year Extensions Not To Exceed \$96,422 The First Year And \$99,797 The Second Year, Contingent Upon The City Council Appropriating Funds For The Applicable Fiscal Year, For A Total Contract Value Not To Exceed \$466,358**

**WHEREAS**, the City contracts Heating, Ventilation, and Air Conditioning (“HVAC”) maintenance services for all City-owned building facilities; and

**WHEREAS**, in May 2019, the City released a Request for Proposals (“RFP”) for multi-year HVAC Maintenance Services, and received three proposals; and

**WHEREAS**, Matrix HG Inc. was deemed to be the lowest cost and provided the most responsive proposal; and

**WHEREAS**, there is sufficient funding budgeted in the operating budget for fiscal years 2019/20 and 2020/21 in the Major Maintenance Fund 650, and continuation of the contract for additional fiscal years will be contingent upon the City Council appropriating funds for the applicable fiscal year(s); now, therefore, be it

**RESOLVED**, by the City Council of the City of Emeryville that the City Manager is hereby authorized to execute the attached three-year contract with Matrix HG Inc. in the amount of \$270,139, with the City Manager’s option to execute up to two (2) additional one-year extensions not to exceed \$96,422 the first year and \$99,797 the second year contingent upon the City Council appropriating funds for the applicable fiscal year, for a total contract value not to exceed \$466,358 ; and, be it, further


**RESOLVED**, by the City Council of the City of Emeryville the City Manager has the authority to enter into minor amendments provided they do not increase the total compensation of the contract.

**ADOPTED**, by the City Council of the City of Emeryville at a regular meeting held Tuesday, July 23, 2019, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

ATTEST:  
  
\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
CITY ATTORNEY