



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 23, 2019

TO: Christine Daniel, City Manager

FROM: Michael Parenti, Information Technology Director

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Amend The Master Agreement With CentralSquare Technologies To Include The Purchase, Implementation, Training And Support For The Community Development Software Application For An Amount Not To Exceed \$98,050.00 And Appropriating Said Funds (\$98,050.00) From The Unappropriated Fund Balance of The Community Development Technology Fund 268 To The Fund's Budget Line Item 82205**

RECOMMENDATION

Staff recommends that the City Council approve the attached resolution.

BACKGROUND

In 2009, City staff created a task force to undertake an extensive vendor selection process to procure and implement a computerized permit tracking system. The task force unanimously selected CRW Systems TRAKiT and the City Council approved a resolution to enter a professional services agreement with CRW Systems on February 2, 2010. Since that time, TRAKiT has proven to be a secure and stable software solution that is heavily relied upon by staff in the Community Development and Public Works Departments. Several years ago, CRW Systems was acquired by Superior Public Sector. Superior Public Sector, which was also the publisher of the City's financial software system, was subsequently acquired by CentralSquare Technologies. Because of these acquisitions, the City's agreement that covers the TRAKiT software is now part of the already-established master agreement with CentralSquare Technologies.

DISCUSSION

Since implementation, staff has entered over 9,000 permits and 2,000 projects into the TRAKiT system. Staff is heavily reliant on the features and information contained in the software and is seeking to expand its use to take advantage of the latest version of the software. The Information Technology Department engaged with the new vendor, CentralSquare, to discuss the vendor's roadmap for the TRAKiT software to ensure it will continue to be supported and upgraded in the future. The current version of TRAKiT on the existing platform has not been updated since 2017 and there are no plans for further updates. CentralSquare provided a demonstration of the newest version of the software, rebuilt on a new platform and rebranded "Community Development." CentralSquare also provided a roadmap of future versions of the software as well as future integration with the City's existing financial system and Public Works maintenance software system,

Lucity (which CentralSquare also recently acquired). The upgrade will allow staff to obtain a familiar, new version of the software on the latest platform, while migrating all existing data.

The cost of the project is ninety-eight thousand fifty dollars (\$98,050), which includes the software, project management, data migration, training and the first year of annual subscription (\$21,000). Maintenance will be paid annually at a cost of \$21,000, a \$3,000 increase from the current maintenance costs.

FISCAL IMPACT

The funding for this project will come from the appropriation to the City's Community Development Technology Fund (268), which is designated for projects and equipment related to the issuance of permits. Adequate funding exists for this project and subsequent maintenance charges.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public concerning this matter.

PREPARED BY: Michael Parenti, Information Technology Director

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Christine Daniel, City Manager

ATTACHMENTS

- Draft Resolution
- Central Square Proposal