



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: October 21, 2025
TO: LaTanya Bellow, City Manager
FROM: Mohamed Alaoui, Public Works Director
SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Consenting To The Designation Of An ADA Disabled Parking Zone At 4515 Hubbard Street**

RECOMMENDATION

Staff recommends that the City Council consent to the designation of an ADA disabled parking zone at 4515 Hubbard Street approved by the Transportation Committee on September 9, 2025.

BACKGROUND

The City received an application for an ADA Disabled Parking Zone on June 23, 2025, from applicant Idowu Koyejo, a Emeryville resident. Due to the nature of her disability, Ms. Koyejo requested the installation of an ADA disabled parking zone at 4515 Hubbard Street, in front of the building where she lives and operates her small business.

The application was forwarded and considered at a regular meeting of the Transportation and Sustainability Committee on September 9, 2025. The location of the proposed parking zone was noticed 72 hours in advance of the Committee meeting, and the Committee meeting agenda was posted as required by Government Code Section 54950 (the "Ralph M. Brown Act"). There were no members of the public in attendance in favor of or in opposition to the placement of the parking zone.

Public Works staff recommended a 22-foot curb be installed at the proposed site to best meet the applicant's and the public's needs. The Transportation and Sustainability Committee approved the installation of the disabled parking zone and voted unanimously to forward the request to the City Council for consent at its October 21, 2025, regular meeting. The applicant has been notified by email, and the public will be provided notice of the proposed action 72 hours in advance of the October 21, 2025, City Council meeting. Any comments received will be forwarded to the City Council.

DISCUSSION

Staff requests that the City Council consent to the designation of a 22-foot ADA disabled parking zone at 4515 Hubbard Street in Emeryville. Ms. Koyejo does have an off-street parking space in the parking garage for the building; however, it is a considerable distance from her residence and small business.

FISCAL IMPACT

The cost for staff to install the ADA disabled parking sign and paint the parking zone will be approximately one-thousand dollars (\$1,000.00) for materials plus staff labor, and can be paid out of Public Work's existing operating budget.

STAFF COMMUNICATION WITH THE PUBLIC

Staff will physically post at the proposed disabled parking zone at least 72 hours in advance of the meeting date in order to provide notice to the public. Staff has also communicated with the applicant about the application process.

CONFLICT OF INTEREST

None.

CONCLUSION

Staff recommends that the City Council consent to the designation of an ADA disabled parking zone at 4515 Hubbard Street approved by the Transportation Committee on September 9, 2025.

PREPARED BY: Phillip Toste, Associate Civil Engineer

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



LaTanya Bellow, City Manager

ATTACHMENTS

- Attachment A – ADA Blue Parking Zone Application (Koyejo)
- Attachment B – Proposed Blue Parking Zone Location
- Draft Resolution