



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: July 2, 2024

TO: Paul Buddenhagen, City Manager

FROM: April Richardson, City Clerk

SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Calling For The General Municipal Election November 5, 2024; Requesting Approval Of Consolidation With The County Of Alameda; Requesting The County Registrar Of Voters Perform Certain Election Services In Connection With The November 5, 2024 Election; And Authorizing The City Of Emeryville To Reimburse The County Registrar Of Voters For Election Services Performed**

RECOMMENDATION

Staff recommends that the City Council approve the above-entitled resolution.

BACKGROUND

The City of Emeryville's General Municipal Election is held on the Tuesday following the first Monday in November in even numbered years. Three City Council seats are up for election this November which are currently held by John Bauters, Sukhdeep Kaur, and Courtney Welch. The at-large City Council seats are for four-year terms through 2028.

DISCUSSION

Section 10002 of the Elections Code of the State of California provides that the governing body of a City may by resolution request the Board of Supervisors of the County to permit the County elections official to render special services to the city relating to the conduct of elections. Upon approval, this resolution will be submitted to the Alameda County Board of Supervisors for approval of consolidation.

The nomination period for the November 5, 2024 election opens at 9:00 a.m. Monday, July 15, 2024, and closes at 5:00 p.m. Friday, August 9, 2024, unless an incumbent fails to file. If an incumbent does not file nomination papers by the August 9 deadline, the nomination period will be extended for non-incumbent candidates only until Wednesday, August 14, 2024.

During the nomination period, any eligible and qualified Emeryville resident interested in running for City Council may request nomination papers for candidacy from the City Clerk. An appointment during the nomination period will be set, and at this meeting, the Clerk will review the Candidate Guide with the potential candidate and issue all forms required for a City Council candidacy. There is a \$25.00 filing fee charged to all candidates, which is due and payable upon filing of their documents.

A candidate may, but is not required to, file a 200-word Candidate's Statement of Qualifications for inclusion in the Voter Information Guide. The City pays the costs

associated with the printing, handling, translating, and mailing of candidate statements in the sample ballot.

The City Council may also submit ballot measure(s) for the November 2024 election and if that occurs, the Council will take action by separate resolution(s) and/or ordinance(s) that will then be submitted to the Board of Supervisors and Elections Department for inclusion on the ballot.

FISCAL IMPACT

Election costs of \$50,000 have been included in the FY 2024-25 City Clerk operating budget.

STAFF COMMUNICATION WITH THE PUBLIC

In the spring of 2024, the City Clerk's Office updated the voting and election webpages providing information and an election calendar for residents interested in running for local office.

CONFLICT OF INTEREST

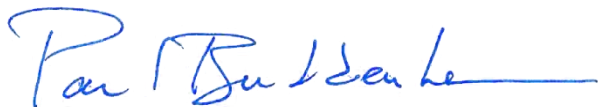
There is no identified conflict of interest.

CONCLUSION

Staff recommends that the City Council adopt the resolution calling the November 5, 2024 General Municipal Election, approve consolidation with the County of Alameda, and approve other related election services and reimbursement to the County of Alameda.

PREPARED BY: April Richardson, City Clerk

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE:**

A handwritten signature in blue ink, appearing to read "Paul Buddenhagen", is written over a horizontal line.

Paul Buddenhagen, City Manager

ATTACHMENTS

- Draft Resolution