



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** October 18, 2016

**TO:** Carolyn Lehr, City Manager

**FROM:** Pedro Jimenez, Community Services Director

**SUBJECT:** Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute The Paratransit Gap Cycle 5 Extension Grant Program Funding Agreement With The Alameda County Transportation Commission For Fiscal Year 2016-2017 In The Amount Of \$34,000 And Appropriate Said Funds When Received To Account 240-55320, And To Appropriate \$26,000 From Community Programs Fund 203 To Fund 240 For Operations Of The 8 To Go Shuttle Service

Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute The Sixth Amendment To The Paratransit Shuttle Service Agreement With The Emeryville Transportation Management Association (TMA) In An Amount Not To Exceed \$96,900

### RECOMMENDATION

Staff recommends that the City Council of the City of Emeryville authorize the City Manager to execute the Paratransit Gap Grant Cycle 5 with the Alameda County Transportation Commission in the amount of \$34,000 and appropriate funds to account 240-55320 when received and appropriate \$26,000 from fund 203 to fund 240. Staff also recommends that the City Council authorize the City Manager to execute a sixth amendment to the Paratransit shuttle agreement with the TMA in an amount not to exceed \$96,900 for operations and an amount not to exceed \$5,000 for vehicle maintenance.

### BACKGROUND

The Community Services Department submitted a Measure B Special Transportation for Seniors and People with Disabilities Gap Grant Application (Gap Grant) to the Alameda County Transportation Commission (Alameda-CTC) on March 4, 2008. On July 26, 2008, Alameda-CTC notified the City of Emeryville that it would fully fund the grant request of \$232,000.

The Gap Grant funded a two-year pilot program that provides wheelchair accessible van service for the elderly and disabled people within the 94608 zip code area. The grant called for the on-demand shuttle service to be operated by the Transportation Management Association (TMA) in the amount not to exceed \$210,000 through June 30, 2010. A First Amendment was made by City staff to Alameda-CTC in spring of 2009 with no extensions/budget ramifications to adjust the grant timeline due to a delay in starting up the service.

In the spring of 2010, staff noted the operations of the on-demand shuttle service had been more efficient than anticipated in the original budget of the two-year Gap Grant. The Alameda-CTC, City, and TMA staff agreed that due to the success of this on-demand shuttle to date, it would be in the best interest to modify the Grant Funding Agreement and allow the shuttle to operate through June 30, 2011 with the remaining available funding (\$76,600). The City Council approved the Second Amendment to the Paratransit Shuttle Service Agreement at the September 21, 2010 City Council meeting (Resolution 10-137).

In April of 2011, the Alameda-CTC Board of Directors approved the City of Emeryville and its contracted service provider, the TMA, to continue providing this valuable shuttle service through June 30, 2012. On September 20, 2011, the City Council approved the Third Amendment with Alameda-CTC Board of Directors (Resolution 11-195) as well as the Second Amendment with the ETMA (Resolution 11-196).

In April of 2012, the Alameda-CTC again agreed to provide funding for the shuttle for another fiscal year. On August 21, 2012, the City Council approved a Fourth Amendment authorizing the service to continue until June 30, 2013 with the Alameda-CTC (Resolution 12-151) and the Third Amendment to the Paratransit Shuttle Service Agreement with the ETMA (Resolution 12-152).

In January of 2013, Alameda-CTC launched Gap Grant Cycle 5. Cycle 5 was a competitive grant cycle to fund innovative and effective/efficient Paratransit services that fill service gaps between existing transportation and Paratransit options. On November 5, 2013, the City Council approved staff's request to approve the Cycle 5 funding agreement with Alameda CTC and the Fourth Amendment to the Paratransit Shuttle Service Agreement through June 30, 2015.

In January of 2015, Alameda-CTC announced a one-year extension of Gap Grant Cycle 5. Cycle 5 Extension was available only to recipients of the original Gap Grant Cycle 5. In June of 2015, the City of Emeryville was notified by Alameda-CTC that the 8-To-Go Shuttle was funded through June 30, 2016. On December 15, 2015, the City Council approved staff's request to approve the Cycle 5 Extension funding agreement with Alameda CTC (Resolution 15-154) and a Fifth Amendment to the Paratransit Shuttle Service Agreement with the ETMA (Resolution 15-155).

In January of 2016, Alameda-CTC announced another one-year extension of Gap Grant Cycle 5. Cycle 5 Extension was available only to recipients of the original Gap Grant Cycle 5. In June of 2016, the City of Emeryville was notified by Alameda-CTC that the 8-To-Go Shuttle was funded through June 30, 2017. On July 18, 2016, the TMA Board of Directors approved the Sixth Amendment to the Paratransit Shuttle Service Agreement.

## **FISCAL IMPACT**

\$34,000.00 of new funding from Alameda-CTC will go to directly fund the City's operating contract of the on-demand shuttle service in FY16-17. The remaining funds be provided as detailed below:

- 1) *General Fund Operational Support:* In FY16-17, the City was asked to fund \$26,000 of the shuttle's operating budget in addition to the in-kind staff report noted above. The shared funding of the shuttle's operation was crucial to it receiving support from the Alameda-CTC, as the original intent of the grant in 2008 was to gradually reduce grant funding from the Alameda-CTC and create a program funded through alternate sources.
- 2) *A-CTC Pass Through Funding to the City of Emeryville:* The City of Emeryville receives an annual funding allocation from A-CTC from Measure B and BB for paratransit related programs. The Paratransit Program Plan approved by Alameda CTC, \$35,000 of this allocation is to be used for the 8 To Go Program.
- 3) *\$1.00 Per Ride Fare:* A \$1.00 per ride fare was implemented in January 2014. The nominal fee is estimated to generate approximately \$1,900 in FY16-17. The \$1.00 per ride moved the shuttle in line with other Paratransit and Mass Transit services funded by the Alameda-CTC as the other services charge some nominal portion of the ride cost onto the consumer. The \$1.00 per ride fee was included as part of the grant application. Staff will collect the fees at the Senior Center via punch passes.

The contract will also result in an estimated fiscal impact of \$17,500 of in-kind staff support in FY 16-17. City staff schedules the rides, provides community outreach presentations, program coordination, and administers the grant. The same level of in-kind support has been provided to the 8-To-Go service since its inception in 2008 and has been subsumed under the Community Services Department's annual operating budget.

## **ADVISORY BODY RECOMMENDATION**

At the September 14, 2016 Commission on Aging meeting, the Commissioners supported the execution of these two agreements.

**PREPARED BY:** Brad Helfenberger, Recreation Manager

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



Carolyn Lehr, City Manager

**Attachments:**

1. Resolution to Accept Alameda-CTC Gap Cycle 5 Extension Grant Program Funding Agreement
2. Alameda-CTC Gap Cycle 5 Extension Grant Program Funding Agreement
3. Resolution to Accept TMA Sixth Amendment to Paratransit Shuttle Service Agreement
4. TMA Sixth Amendment to Paratransit Shuttle Service Agreement