



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 10, 2024
TO: Adam Politzer, Interim City Manager
FROM: Chadrick Smalley, Community Development Director
SUBJECT: **Resolution Of The City Council Of The City Of Emeryville Approving The Annual Development Impact Fee Report For Fiscal Year 2023-2024**

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution approving the Annual Development Impact Fee Report for Fiscal Year 2023-2024 dated November 19, 2024, which is attached as Exhibit A to the resolution.

DISCUSSION

The City of Emeryville has three development impact fees: (1) Transportation Facility Impact Fee, (2) Park and Recreation Facility Impact Fee, and (3) Affordable Housing Impact Fee. The City is required by law to review its development impact fee program on an annual basis. California Government Code Section 66000 *et seq.* (the “Mitigation Fee Act”) requires each local agency to make public information on development impact fees within 180 days of the close of each fiscal year.¹ The information is to include a brief description of each fee; the amount of each fee; the beginning and ending balance of each fee account or fund; the amount of fees collected and the interest earned; identification of public improvements on which each fee was expended; identification of an approximate date by which the construction of a public improvement will commence if sufficient funds have been collected to complete financing on an incomplete public improvement; a description of each interfund transfer or loan made from each fee account or fund; and the amount of any fee refunds. The Mitigation Fee Act also requires each local agency to review the information at the next regularly scheduled public meeting not less than 15 days after the information is made available to the public.²

The Annual Development Impact Fee Report for Fiscal Year 2023-2024, dated November 19, 2024, was made available to the public on October 25, 2024 as part of the agenda for the November 19, 2024 regular meeting of the City Council. A copy of the report is Exhibit A to the attached resolution. In accordance with the Mitigation Fee Act, the purpose of this item is to allow for public review and comment on the report at a public meeting prior to its approval by the City Council. The period between the availability of the report on October 25, 2024 and its approval by the City Council at its regularly scheduled meeting of December 10, 2024 has been more than 15 days.

¹ Government Code Section 66006(b)(1)

² Government Code Section 66006(b)(2)

FISCAL IMPACT

There are no fiscal impacts associated with this report, as it is for reporting purposes only.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has had no communication with the public regarding this item.

APPROVED AND FORWARDED TO THE CITY COUNCIL OF THE CITY OF EMERYVILLE:



Adam Politzer, Interim City Manager

ATTACHMENT

- Draft Resolution including Exhibit A: Annual Development Impact Fee Report – Fiscal Year 2023-2024, dated November 19, 2024