

**Successor Agency (SA) Administrative Budget
2025-26**

Exhibit A

Administrative Allowance Charges

Departments/Functions

City Manager
 City Clerk
 City Attorney / Contracted Attorney
 Administrative Services
 Public Works

**General Operating Costs (rent,
insurance, equipment, etc.)**

Total

ROPS 25-26 Total	
\$	79,381
	7,924
	129,484
	92,751
	34,804
	86,777
\$	431,121

Tasks Include:

Staff Meetings
 Staff Reports & Research
 Agendas & Minutes
 ROPS & Administrative Budget Preparation
 Overall SA Management
 Records Management & Website
 Maintenance of SA Property Information
 General Correspondence
 Attend Board Meetings
 Coordinate & Prepare SA Meetings
 Financial Management/Budgeting/Accounts Payable
 Annual Reporting