

RESOLUTION NO. _____

Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Professional Services Agreement With Patatas, LLC In An Amount Not To Exceed \$126,500 For Fiscal Year 2023-24 To Provide Food Service At The Emeryville Child Development Center And Increase 5200-73600 Food Supplies By \$46,500 For A Total Budget Of \$146,500 And Transfer \$46,500 From Measure F Fund 267-99650 To Fund 230-69994

WHEREAS, the City of Emeryville provides childcare services at the Emeryville Child Development Center (“Center”), located at 1220 53rd Street, Emeryville, California; and

WHEREAS, the City desires to provide a meal program for the children enrolled at the Center; and

WHEREAS, the Center is required to provide meals to all participants as part of the program and as a requirement for receiving funding from the State of California; and

WHEREAS, City staff issued an RFP and invited interested vendors to submit proposals via email, mail, or hand delivery in May 2023 and again in July 2023 but only one vendor responded to both RFP’s; and

WHEREAS, Patatas, LLC was the only responsible bidder and has the capacity to be a dependable and consistent daily food service provider of nutritious meals that meet the State’s food program guidelines; and

WHEREAS, Patatas, LLC’s proposal meets the qualifications for the ideal food vendor, and the proposal included all the required items, and this vendor also requires the use of the City’s commercial kitchen to prepare all meals which will be provided at no cost; and

WHEREAS, Patatas, LLC will provide lunch and milk service Monday through Thursday, and the City will provide lunch and milk service by staff on Fridays, as a means to keep costs down, but will also provide an opportunity for teachers to offer cooking classes as an additional enrichment benefit for the children who attend the Center; and

WHEREAS, the City proposes to enter into a Professional Services Contract dated September 6, 2023 (“Contract”) with Patatas, LLC. to provide daily meal service at the Center; and

WHEREAS, Staff ask to increase 5200-73600 Food Supplies budget in the amount of \$46,500 to cover the increased cost of the food vendor contract (\$36,500) and the additional Friday lunches with the weekly breakfast and snacks (\$10,000) and transfer \$46,500 from Measure F Fund 267-99650 to Fund 230-69994.

Resolution No. _____
Professional Services Contract, Patatas, LLC
City Council Meeting | September 5, 2023
Page 2 of 2

RESOLVED, that the City Council of the City of Emeryville hereby authorizes the City Manager to enter into a Professional Services Contract with Patatas, LLC and authorizes the transfer of \$46,500 from Measure F Fund 267-99650 to Fund 230-69994.

ADOPTED, by the City Council of the City of Emeryville at a regular meeting held Tuesday, September 5, 2023, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

MAYOR

ATTEST:

APPROVED AS TO FORM:

CITY CLERK

DocuSigned by:
Christie Crowl

SPECIAL COUNSEL