



# City of Emeryville

CALIFORNIA

## MEMORANDUM

**DATE:** June 7, 2022  
**TO:** Christine Daniel, City Manager  
**FROM:** Sheri Hartz, City Clerk  
**SUBJECT:** **Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Execute A Professional Services Contract With Second Sight Video And Multimedia For Fiscal Years 2022-2023 And 2023-2024, To Provide Broadcasting, Recording And Related Services For A Total Amount Of \$96,000.00**

### RECOMMENDATION

Staff recommends that the City Council approve the above-entitled Resolution.

### BACKGROUND

The City of Emeryville ("City") has recorded and broadcasted meetings of the City Council and related legislative bodies, and the Planning Commission for many years. In addition, in recent years, the City has recorded and broadcasted ECCL Governance Committee (formerly the City/School Committee) meetings. The City has also increasingly recorded and broadcasted a variety of community meetings, presentations, and events. Expected services under this contract also include special features related to community affairs and highlights of City services on both the City's Cable Television Access Channel 27 (ETV) and the City's YouTube channel.

Since recording and broadcasting of meetings and events, and other related services, requires specialized technical knowledge, the City has provided the public these services through its contractor Second Sight Video and Multimedia ("Second Sight"), a professional video consulting firm, since 1992. Under its past contract, Second Sight has continued to be responsive to City needs, including addressing service quality issues and/or providing additional services, sometimes on very short notice.

### DISCUSSION

Staff recommends that the City Council approve a Professional Services Contract with Second Sight for Fiscal Years 2022-2023 and 2023-2024 to continue to provide the City and the public with these services. Second Sight has the knowledge, skills, and training necessary to continue to execute the services in their proposed contract, and therefore, staff recommends that the City Council authorize the City Manager to enter into a two-year contract.

### FISCAL IMPACT

Funds for the proposed contract have been included in the City Clerk Office budget for Fiscal Year 2022-2023 and will be proposed in Fiscal Year 2023-2024 (Account No.

1250-80050). The total contract amount is Ninety-Six Thousand Dollars and No Cents (\$96,000.00).

**STAFF COMMUNICATION WITH THE PUBLIC**

Staff has not had any communication with the public concerning this matter.

**PREPARED BY:** Lorrayne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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Christine Daniel, City Manager

**ATTACHMENTS**

- Draft Resolution
  - Exhibit A – Professional Services Contract FY2022-24