



City of Emeryville

CALIFORNIA

MEMORANDUM

DATE: December 20, 2022
TO: Adam Politzer, Interim City Manager/Executive Director
FROM: April Richardson, City Clerk/Secretary
SUBJECT: **2023 City Council / Successor Agency Regular Meeting Calendar:**

**Resolution Of The City Council Of The City Of Emeryville Adopting
The City Council Regular Meeting Calendar For February 2022
Through January 2023**

**Resolution Of The City Council Of The City Of Emeryville As
Successor Agency To The Emeryville Redevelopment Agency
Adopting The Successor Agency Regular Meeting Calendar For
February 2023 Through January 2024**

RECOMMENDATION

Staff requests that the City Council / Successor Agency consider and adopt the respective above-entitled resolutions, setting the regular meeting calendars for February 2023 through January 2024.

BACKGROUND

On December 7, 2021, the City Council and the City of Emeryville as Successor Agency to the Emeryville Redevelopment Agency ("Successor Agency") adopted Resolution Nos. 21-130 and SA08-21, setting a regular meeting calendar for the period February 2022 through January 2023.

DISCUSSION

According to the City Council's Rules of Procedure, Section 2.2, the City Council / Successor Agency regularly meets on the first and third Tuesdays of each month, unless the meeting is cancelled due to an insufficient number of agenda items. Historically, the City Council / Successor Agency has not convened during the month of August for summer break, or on the first Tuesday of January. Major religious holiday observances are also taken into consideration when planning the regular meeting calendar.

The Management of Emeryville Services Authority, the Emeryville Public Financing Authority, and the Community Development Commission of Emeryville will continue to hold their annual regular meetings concurrently with the first regular meeting of the City Council in July. All other meetings of these agency bodies will be scheduled as special meetings as needed, with dates to coincide with the City Council regular meeting schedule.

There is a conflict with the first July 2023 meeting falling on the Independence Day holiday. Staff recommends that the City Council/Successor Agency reschedule that meeting to Wednesday, July 5, 2023.

FISCAL IMPACT

There is no fiscal impact.

STAFF COMMUNICATION WITH THE PUBLIC

Staff has not had any communication with the public regarding this matter.

PREPARED BY: Lorrayne Leong, Deputy City Clerk

**APPROVED AND FORWARDED TO THE
CITY COUNCIL OF THE CITY OF EMERYVILLE
CITY COUNCIL OF THE CITY OF EMERYVILLE AS SUCCESSOR AGENCY TO THE
EMERYVILLE REDEVELOPMENT AGENCY:**



Adam Politzer, Interim City Manager/Executive Director

ATTACHMENTS

- Attachment A – 2023 City of Emeryville Observed Holiday Schedule
- Draft Resolution (City Council)
 - Exhibit A – 2023 City Council/Successor Agency Regular Meeting Calendar
- Draft Resolution (Successor Agency)
 - Exhibit A – 2023 City Council/Successor Agency Regular Meeting Calendar