

**RESOLUTION NO. \_\_\_\_\_**

**Resolution Of The City Council Of The City Of Emeryville Authorizing The City Manager To Enter Into A Three (3) Year Maintenance Contract With Karla's Janitorial Services And Supply Company, Inc. In The Amount Of \$815,927.12 For Janitorial Services At Various City Buildings And Parks For Fiscal Years 2024/25, 2025/26, 2026/27, And Authorizing The City Manager To Execute Up To Two (2) Additional One-Year Extensions Not To Exceed \$291,247.91 For The First Year, And \$305,810.31 For The Second Year Contingent Upon The City Council Appropriating Funds For The Applicable Fiscal Year, For A Total Not To Exceed Amount Of \$1,412,985.34**

**WHEREAS**, the City contracts for janitorial services at the Civic Center, the Child Development Center, the Police Department, Recreation Center, Senior Center and City parks, including Doyle-Hollis, Joseph Emery, and the Marina; and

**WHEREAS**, a Request for Proposal (RFP) was issued on March 25, 2024 and the City received nine bid responses; and

**WHEREAS**, Karla's Janitorial Services and Supply Company, Inc.'s proposal was deemed to be the most responsive, lowest cost proposal; and

**WHEREAS**, there is sufficient funding in the operating budget for fiscal years 2024-25; and

**WHEREAS**, the total cost for the first three years of the contract is \$815,927.12 and staff recommends that the City Manager be given authority to extend the contract for up to two additional one-year extensions not to exceed \$291,247.91 for the first year and \$305,810.31 for the second year contingent upon the City Council appropriating funds; now, therefore, be it

**RESOLVED**, by the City Council of the City of Emeryville that the City Manager is authorized to enter into a three (3) year maintenance contract with Karla's Janitorial Services and Supply Company, Inc. as attached hereto as Exhibit A, in the amount of \$815,927.12 for janitorial services at various City buildings and parks for fiscal years 2024-2027, and the City Manager is authorized to execute up to two (2) additional one-year extensions not to exceed \$291,247.91 for the first year and \$305,810.31 for the second year, based on a rate sheet adjustment of the Bay Area Consumer Price Index or a maximum of 5% whichever is lower contingent upon the City Council appropriating funds for a total contract amount not to exceed \$1,412,985.34; and, be it, further

**RESOLVED**, by the City Council of the City of Emeryville that the City Manager has the authority to enter into minor amendments to the contract provided they do not increase the contract price.

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**ADOPTED**, by the City Council of the City of Emeryville at a regular meeting held Tuesday, May 7, 2024, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

APPROVED AS TO FORM:

DocuSigned by:  
*John Kennedy*  
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\_\_\_\_\_  
CITY ATTORNEY