



**MEMORANDUM**

**DATE:** July 15, 2025  
**TO:** LaTanya Bellow, City Manager  
**FROM:** Mohamed Alaoui, Public Works Director  
**SUBJECT:** **Resolution Of The City Council Of The City Of Emeryville To Approve The Updated Sewer System Management Plan (SSMP)**

**RECOMMENDATION**

Staff recommends that the City Council adopt the above-entitled resolution and approve the 5-year update of the City of Emeryville Sewer System Management Plan (SSMP).

**BACKGROUND**

On May 2, 2006, the State Water Resources Control Board (SWRCB) issued Order No. 2006-0003-DWQ Statewide General Waste Discharge Requirements (WDR) for all publicly owned or operated sanitary sewer systems within the State of California. On July 26, 2013, the SWRCB authorized Order No. WQ 2013-0058-EXEC, Amending Monitoring and Reporting Program for Statewide General Waste Discharge.

Requirements for Sanitary Sewer Systems (Amended MRP). The WDR, along with the Amended MRP, prohibits sanitary sewer overflows (SSOs), requires reporting of SSOs using the statewide electronic reporting system, and requires the development and implementation of a Sewer System Management Plan (SSMP). The goal of the SSMP is to provide a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system to help reduce and prevent SSOs.

The SSMP must also meet the requirements of the San Francisco Bay Regional Water Quality Control Board (RWQCB), which states that the SSMP must be updated every five years and must include any significant program changes. Re-certification by the City Council is required in accordance with the WDR when significant updates to the SSMP are made. The City Council approved the SSMP on February 21, 2012, and the SSMP was last updated on December 17, 2019.

**DISCUSSION**

The Sewer System Management Plan is a living document that details how the City of Emeryville's sewer system is operated, maintained, repaired, and funded. The intent of the SSMP is to satisfy the requirements of the RWQCB, the Statewide WDR, and the Amended MRP. The City's SSMP has been updated to reflect the most current implementation of the sewer program. The City of Emeryville is providing this 5-year update of the SSMP as part of its ongoing compliance.

The following changes have been made to the SSMP:

- Section 2. *Organization* includes a revised Organization Chart reflecting the current staffing levels
- Section 4. Updated the schedule for Routine Cleaning to note that all work during the initial 10-year period was completed successfully.
- Section 6. The Overflow Emergency Response Plan has been replaced with the Sewer Emergency Response Plan (SERP) to comply with the latest WDR.
- In 2023, the City completed a Spot Repair Project to address defects identified during the 2022 effort to clean and investigate the Sanitary Sewer System. All but one defect was addressed and that defect was added to the list of Select Sanitary Sewer Segments to be cleaned on an Annual Basis.
- Update to the status of the City Sewer Lateral Rehabilitation Project.

#### **FISCAL IMPACT**

Preparation and implementation of the updated SSMP is funded by the Sewer Fund capital and operating budgets. There is no other fiscal impact.

#### **STAFF COMMUNICATION WITH THE PUBLIC**

There was no significant, non-routine communication with the public.

#### **CONFLICT OF INTEREST**

There is no conflict of interest.

#### **CONCLUSION**

Staff recommends that the City Council adopt by Resolution the updated City of Emeryville Sewer System Management Plan (SSMP).

**PREPARED BY:** Nik J Ignacio, Associate Civil Engineer

**APPROVED AND FORWARDED TO THE  
CITY COUNCIL OF THE CITY OF EMERYVILLE:**



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LaTanya Bellow, City Manager

## **ATTACHMENTS**

- Draft Resolution
  - The City of Emeryville SSMP 2025